

**CASS COUNTY FIRE DISTRICT 1
MEETING MINUTES
November 29, 2012**

Call to Order

The Cass County Fire District 1 (CCFD1) Board met at 5 p.m. at Cass County Fire District 1 Station, at 1444 Holland Street, Logansport, Indiana. Meeting was called to order at 5:38 p.m. by Bridget Enyeart. Board members present were Bridget Enyeart, Karl Myer and Dave Patty.

Secretary's Report

Meeting Minutes of October 25, 2012, were reviewed. Karl Myer made a motion to accept the minutes. Dave Patty seconded the motion. ***Motion passed 3-0.***

Treasurer's Report

Treasurer's Report was given by Bridget Enyeart. Checking account balance is \$7,924.18; savings account balance is \$15,555.57. Dave Patty made a motion to accept the treasurer's report. Karl Myer seconded the motion. ***Motion passed 3-0.***

Payment of Claims

Claims submitted for Security Federal Savings Bank, Dilling LLC, Cass County Title, Hillis Hillis Rozzi & Knight, Thrasher Buschmann & Voelkel, PC, Ice Miller LLC, Peters Municipal Consultants, Bridget Enyeart, and New Waverly Fire Department. Dave Patty made a motion to accept the claims as presented. Karl Myer seconded the motion. ***Motion passed 3-0.***

2013 Contracts

Contracts for Fire Protection have been reviewed and presented as follows:

1. **Town of Royal Center** Contract to provide fire protection to CCFD#1 for 2013, in the amount of \$15,000, payable in semi-annual installments during said calendar year. Karl Myer made a motion to accept the contractual services amount. Bridget Enyeart seconded the motion. ***Motion Passed 3-0.***
2. **Harrison Township Contract** to provide fire protection to CCFD#1 for 2013, in the amount of \$6,000, payable in semi-annual installments during said calendar year. Karl Myer made a motion to accept the contract service amount. Bridget Enyeart seconded the motion. ***Motion Passed 3-0.***
3. **Miami Township/New Waverly Fire Department Contract** to provide primary fire protection for Cass County Fire District #1, portions of Washington Township, and Logansport State Hospital Grounds for 2013. Contract is submitted to New Waverly Fire Department in the amount of \$590,000 without Miami Township joining CCFD#1. Should Miami Township join CCFD#1, the contract amount for services will be \$764,000. Contract will be payable in semi-annual installments on January 31, 2013 and July 31, 2013. Dave Patty made a motion to accept the contract service amount. Karl Myer seconded the motion. ***Motion Passed 3-0.***
4. **Washington Township Contract for CCFD#1**, to provide dual fire protection with Walton Volunteer Fire Department to Washington Township to the best of its ability when called. Washington Township will pay CCFD#1, \$20,000, payable in semi-annual installments during said calendar year. Dave Patty made a motion to accept the contractual services amount. Bridget Enyeart seconded the motion. ***Motion Passed 3-0.***

5. **Twelve Mile Fire Department Contract** to provide fire protection to CCFD#1 for 2013, in the amount of \$8,884, payable in semi-annual installments during said calendar year. Karl Myer made a motion to accept the contract service amount. Dave Patty seconded the motion. *Motion Passed 3-0.*

All contracts have been reviewed by legal counsel. Contractual amounts, as stated above, were tentatively budgeted at the July budget workshop. All contracts were sent to the various township entities for their review and are to be returned to CCFD#1 by December 19, 2012. Townships were asked to contact board members should they have any questions or concerns regarding the new language in each contract so that changes can be made. It is anticipated that all contracts will be signed by the last board meeting of the year.

Building Mortgage Refinance

CCFD#1 Board of Trustees successfully refinanced the land sale contract through Security Federal Savings Bank on October 29, 2012.

The final loan amount was issued in the amount of \$301,856 @2.875% interest. Payments will be made starting July 1, 2013 and continue for 68 months on a semi-annual basis. All closing costs, fees and bond opinion relating to the refinance of the land sale contract are included in the total amount as stated.

Additional Appropriations

Bridget Enyeart presented an Additional Appropriation to the Cass County Council on Wednesday, November 28, 2012, in the amount of \$302,000. Mortgage proceeds were deposited and re-distributed to pay off the previous existing mortgage, and fees associated with the mortgage refinance. As a matter of course, the Board had to seek permission from their legislative fiscal body to spend the money associated with the mortgage refinance if it exceeds our existing approved budgeted appropriations for 2012. The Board then forwards the Additional Appropriation to the Department of Local Government Finance to obtain an order number approving the appropriation. Cass County Council approved the appropriation 5-0. Bridget received a copy of the signed appropriation this afternoon and will mail all copies to the DLGF for their approval.

Anticipated Tax Warrant for 2013

Board members reviewed, adopted and signed the following:

1. The Indiana Bond Bank's 2013 Advance Funding Program, the scope of qualified obligation of Bond Counsel services and the role of Qualified Obligation Bond Counsel of Bingham Greene Baum Doll.
2. The steps to be completed for issue warrants.
3. An Ordinance authorizing the Fire Protection District of Cass County, Indiana, to make temporary loans to meet current running expenses for the use of the General Fund of the Issuer, in anticipation of and not in excess of current taxes levied in the year 2012, and collectable in the year 2013; authorizing the issuance of temporary loan tax anticipation warrants to evidence such loans and the sale of such warrants to the Indiana Bond Bank; and appropriating and pledging the taxes to be received in such funds to the punctual payment of such warrants including interest thereon. The Board reviewed all 9 pages of the Ordinance. Karl made a motion to accept the Ordinance. Dave Patty seconded the motion. *Motion Passed 3-0.* Ordinance was signed by all members.

4. The proposed Warrant Purchase Agreement between the Indiana Bond Bank the Fire Protection District of Cass County, Indiana was reviewed relating to the Indiana Bond Bank's Advance Funding Program Notes, Series 2013.
5. Proposed Attachment A - Fire Protection District of Cass County, Indiana; Indiana Bond Bank's 2013 Advanced Funding Program Schedule of Warrant Maturities and Interest Rates were reviewed.
6. Proposed Attachment B - Fire Protection District of Cass County, Indiana Temporary loan Tax Anticipation Warrant was reviewed.
7. Proposed Attachment C - Form of Request for Advance Distribution was reviewed.
8. Proposed Attachment D - Form of Certificate of Counsel to the Qualified Entity was reviewed.
9. Proposed Attachment E - Event Notice Cover Sheet was reviewed.
10. Proposed Fire Protection District of Cass County, Indiana General Certificate was reviewed.
11. Proposed Fire Protection District of Cass County, Indiana Certificate of Counsel was reviewed and forwarded to Mr. Buschmann for his review and signature.
12. Proposed Fire Protection District of Cass County, Indiana, Certificate Regarding Certain Federal Tax matters and Arbitrage was reviewed.
13. Proposed Fire Protection District of Cass County, Indiana, Temporary Loan Tax Anticipation Warrant, Series 2013.
14. Proposed Fire Protection District of Cass County, Indiana, Receipt for Delivery of Warrants.
15. Proposed Fire Protection District of Cass County, Indiana, Temporary Loan Tax Anticipation Warrants, Series 2013, Schedule A.
16. Proposed Fire Protection District of Cass County, Indiana, Certificate of Delivery of Warrants and Receipt of Payment.

Karl made a motion to move forward with all documentation as stated above and sign all preliminary documentation as required. Dave Patty seconded the motion. *Motion Passed 3-0*

Floor Drains at Fire Station

Contractor should begin installation of floor drains this month.

Replacement of Sign

Board tabled discussion of the sign to the December meeting.

Other Business

No discussion of other business.

Public Comments

No public comments were made.

Next Meeting Date

Next Meeting will be held at 5:30 p.m. on December 27, 2012, at 1444 Holland Street.

Respectfully submitted,

Bridget I. Enyeart,
Secretary